

<b>Committee:</b> Epping Forest and Commons Committee	<b>Date:</b> 13 November 2013
<b>Subject:</b> Terms of Reference of the Epping Forest and Commons Committee	Public
<b>Report of:</b> Town Clerk	For Decision

### Summary

1. As part of the post-implementation review of the changes made to the governance arrangements in 2011 it was agreed that all Committees should review their terms of reference annually. This will enable any proposed changes to be considered in time for the reappointment of Committees by the Court of Common Council.
2. The terms of reference of the Epping Forest and Commons Committee are attached as an appendix to this report for your consideration.
3. It should be noted that further amendments might be required and therefore it is proposed that the approval of any further changes to the Committee's terms of reference is delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman.

### Recommendations

4. That, subject to any comments, the terms of reference of the Committee be approved for submission to the Court as set out in the appendix and that any further changes required be delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman.

### **Attachments:**

Appendix 1 – Current Terms of Reference

### **Contact:**

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